



i.d.e.a. MUSEUM RENTAL FEE SCHEDULE 2019-2020

ROOM	MAXIMUM OCCUPANCY	RENTAL RATE
Atrium (outdoors)	Standing Reception: 250 Seated Event: 200	Not-For-Profits: \$600 Private Events: \$750
Atrium Classroom	Standing Reception: 150 Seated Event: 100	Not-For-Profits: \$600 Private Events: \$750
Art Studio Room	Standing Reception: 30 Seated Event: 25	Not-For-Profits: \$300 Private Events: \$375
Artville	Standing Capacity: 50	Not-For-Profits: \$450 Private Events: \$525
Conference Room	Seated Event: 18	Not-For-Profits: \$100* Private Events: \$125* <i>*Rates are for a 2-hour rental period</i>
HUB Classroom	Standing Reception: 40 Seated Event: 30	Not-For-Profits: \$300 Private Events: \$375
Snackery	Standing Capacity: 20	Not-For-Profits: \$185 Private Events: \$225
Museum	Total Capacity: 500	Mesa Not-For-Profits: \$750 Other Not-For-Profits: \$1,500 Private Events: \$2,250

Catering

- Catering services (excluding alcoholic beverages) may be provided by any licensed and insured caterer.
- Caterers are subject to an 8% commission fee payable to Mesa Arts Center and must provide a certificate of insurance and catering license.
- Alcoholic beverages can only be provided by the Mesa Arts Center Food and Beverage Department due to licensing.

Labor

- Staff will be charged back to Licensee at \$15.00-\$50.00/hour.

Equipment

- Deliveries of any kind must be coordinated through the Mesa Arts Center Services Supervisor.
- Free Wi-Fi in all rental spaces (1MB that can be increased upon request)

Tables, Etc.

6' or 8' Table	\$10.00
6' Round Table	\$10.00
Cabaret Table	\$ 7.50
Tablecloth	\$ 8.00
White Folding Chair	\$ 1.00
White Padded Folding Chair	\$ 2.00
Easel	\$ 5.00
Pipe and Drape (per foot)	\$ 3.00

Presenting Equipment

Lectern w/mic kit	\$ 60.00
Christie 4500 Lumen Projector	\$ 225.00
Anchor Portable Sound System	\$ 150.00
11' x 17' Projection Screen	\$ 100.00

Portable JBL PA system - \$250 plus labor setup/strike

12 Channel Analog Mixer
4x 12" JBL SRX monitor wedges
2x 15" JBL SRX 700 bi-amped 2-way
2x 18" JBL SRX 700 subs

All prices are for a six-hour rental except as noted. Rental Fees do not include staff and equipment.
All rates and services subject to change without notice.