



## i.d.e.a. MUSEUM RENTAL FEE SCHEDULE 2018-2019

| ROOM                     | MAXIMUM OCCUPANCY                            | RENTAL RATE                                                                                       |
|--------------------------|----------------------------------------------|---------------------------------------------------------------------------------------------------|
| <b>Atrium (outdoors)</b> | Standing Reception: 250<br>Seated Event: 200 | Not-For-Profits: \$600<br>Private Events: \$750                                                   |
| <b>Atrium Classroom</b>  | Standing Reception: 150<br>Seated Event: 100 | Not-For-Profits: \$600<br>Private Events: \$750                                                   |
| <b>Art Studio Room</b>   | Standing Reception: 30<br>Seated Event: 25   | Not-For-Profits: \$300<br>Private Events: \$375                                                   |
| <b>Artville</b>          | Standing Capacity: 50                        | Not-For-Profits: \$450<br>Private Events: \$525                                                   |
| <b>Conference Room</b>   | Seated Event: 18                             | Not-For-Profits: \$100*<br>Private Events: \$125*<br><i>*Rates are for a 2-hour rental period</i> |
| <b>HUB Classroom</b>     | Standing Reception: 40<br>Seated Event: 30   | Not-For-Profits: \$300<br>Private Events: \$375                                                   |
| <b>Snackery</b>          | Standing Capacity: 20                        | Not-For-Profits: \$185<br>Private Events: \$225                                                   |
| <b>Museum</b>            | Total Capacity: 500                          | Mesa Not-For-Profits: \$750<br>Other Not-For-Profits: \$1,500<br>Private Events: \$2,250          |

## Catering

- Catering services (excluding alcoholic beverages) may be provided by any licensed and insured caterer.
- Caterers are subject to an 8% commission fee payable to Mesa Arts Center and must provide a certificate of insurance and catering license.
- Alcoholic beverages can only be provided by the Mesa Arts Center Food and Beverage Department due to licensing.

## Labor

- Staff will be charged back to Licensee at \$15.00-\$50.00/hour.

## Equipment

- Deliveries of any kind must be coordinated through the Mesa Arts Center Services Supervisor.
- Free Wi-Fi in all rental spaces (1MB that can be increased upon request)

### Tables, Etc.

|                            |         |
|----------------------------|---------|
| 6' or 8' Table             | \$10.00 |
| 6' Round Table             | \$10.00 |
| Cabaret Table              | \$ 7.50 |
| Tablecloth                 | \$ 8.00 |
| White Folding Chair        | \$ 1.00 |
| White Padded Folding Chair | \$ 2.00 |
| Easel                      | \$ 5.00 |
| Pipe and Drape (per foot)  | \$ 3.00 |

### Presenting Equipment

|                               |           |
|-------------------------------|-----------|
| Lectern w/mic kit             | \$ 60.00  |
| Christie 4500 Lumen Projector | \$ 225.00 |
| Anchor Portable Sound System  | \$ 150.00 |
| 11' x 17' Projection Screen   | \$ 100.00 |

### Portable JBL PA system - \$250 plus labor setup/strike

12 Channel Analog Mixer  
4x 12" JBL SRX monitor wedges  
2x 15" JBL SRX 700 bi-amped 2-way  
2x 18" JBL SRX 700 subs

All prices are for a six-hour rental except as noted. Rental Fees do not include staff and equipment.  
All rates and services subject to change without notice.